



**Southern Sierra Fat Tire Association**  
A Section 501c7 Non-Profit Organization

**BY-LAWS**

**Article I**  
**Name**

The name of the organization shall be the Southern Sierra Fat Tire Association, hereinafter known as SSFTA.

**Article II**  
**Mission Statement**

SSFTA is a non-profit, fun social gathering of mountain bike enthusiasts committed to serving and promoting the sport of mountain biking in Kern County.

**Article III**  
**Board of Directors**

- The Board of Directors shall serve without pay and consist of the following five offices: President, Vice President, Secretary, Treasurer and Member At-Large.
- Board members will be elected by majority vote from the membership present at the annual November meeting.
- The President must be a member in good standing with the SSFTA for two consecutive years prior to election; all other Board positions must be members in good standing with the SSFTA for one year prior to election.
- The President shall preside at all Board meetings, appoint committee members, and perform other duties as associated with the office.
- The Vice President shall assume duties of the President in the President's absence.
- The Secretary shall be responsible for the minutes of the Board, ensuring that approved minutes are accessible to all members, and for all record keeping.
- The Treasurer shall keep record of the budget, prepare financial reports as needed, and file the annual Federal Tax return.

- The Member At-Large shall represent the general interest of the members and assist the following volunteer positions: Membership Coordinator, Website Administrator and Trail Maintenance Coordinator.
- The Board of Directors will serve a term of one year and be nominated and elected by members at the SSFTA Annual Meeting in November.
- Board members with three consecutive meeting absences shall be dismissed from the Board. Board vacancies shall be filled by a majority vote of the remaining Board members for the remainder of the term.

#### **Article IV Duties of the Board of Directors**

The SSFTA Board of Directors shall carry out the following duties:

- Assist members in organizing events, including weekly local rides, out-of-town rides, social gatherings, etc.
- Establish yearly goals and evaluate progress made toward these goals. Modify goals as needed and allocate resources to meet goals and promote mission.
- Consider and act upon proposals presented to the club.
- Appoint volunteer positions, standing and ad hoc committees as needed.
- Reject any applicant or terminate the membership of any person deemed detrimental to the best interest of SSFTA.

#### **Article V Advisory Team and Volunteer Positions**

- The Advisory Team shall serve without pay and consist of any member in good standing who volunteers at the SSFTA Annual Meeting in November.
- The following volunteer positions shall be appointed by the Board: Membership Coordinator, Website Administrator and Trail Maintenance Coordinator

#### **Article VI Duties of the Advisory Team and Volunteer Positions**

- Advisory Team: provide member input and advise the Board of Directors.
- Membership Coordinator: manage membership drive, maintain a list of current members, and report to the Board.
- Website Administrator: manage website and other online postings.
- Trail Maintenance Coordinator: monitor trail conditions and coordinate trail maintenance. Maintain list of club owned equipment used for trail maintenance.

## **Article VII Meetings**

- Meetings will be conducted in accordance with a modified form of Robert's Rules of Order.
- Meetings will take place according to a schedule set by the Board and members will be notified.
- The SSFTA Annual Meeting will take place the second Tuesday of November.
- Special meetings may be called at any time by the President or a majority (three) of the other Board members with three days' notice.
- Meeting agendas must be provided at least three days before all meeting dates, including special meetings.
- SSFTA members or any member of the public may request that a matter within the jurisdiction of the Board of Directors be placed on the agenda.

## **Article VIII Voting**

- A majority of the Board of Directors constitutes a quorum. In the absence of a quorum, no formal action can be taken except to adjourn the meeting to a subsequent date.
- Passage of a motion requires a simple majority of the Board of Directors.

## **Article IX Conflict of Interest**

- Any member of the Board who has a financial, personal, or official interest in, or conflict (or appearance of a conflict) with any matter pending before the Board, of such nature that it prevents or may prevent that member from acting on the matter in an impartial manner, will offer to the Board to voluntarily excuse him/herself and will refrain from discussion and voting.

## **Article X Amendments**

- These by-laws may be amended by a majority vote of members present at a special meeting. Members must be provided a copy of the proposed amendment(s) and warned of the special meeting at least three days in advance.

Approval Date: April 12, 2011

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SSFTA Secretary  
Kari Fabrizio

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SSFTA President  
Melissa Hoyt